

SOVEREIGN Ballet

ATTENDANCE POLICY

At Sovereign Ballet, we believe attendance is not just about showing up – it's about developing **responsibility, accountability, and respect** for yourself, your peers, and your instructors. Consistent attendance supports your progress, strengthens class unity, and demonstrates your dedication to your art.

ATTENDANCE REQUIREMENTS

Each Dance level has a set number of required hours per week. Students are expected to attend all assigned classes to maintain technical growth and be eligible for performances and additional opportunities.

COMMUNICATION and ABSENCE PROTOCOL:

Excused vs. Unexcused Absences

- If a student cannot attend class, they **must communicate directly through the Parent Portal**.
- If a student does not communicate before class, the absence is considered **unexcused**.

First 2 Missed Classes Without Notice

- Students are allowed two grace occurrences for missing class without prior notice. During these first two occurrences, a makeup class may still be scheduled. Any additional absences without advance notification will not qualify for a makeup class.

After 2 Unexcused Absences

- Once a student has had two unexcused absences without prior notice, further unexcused absences cannot be made up and will remain permanent absences.

Make-Up Class Options

- If a student has an excused absence, they may choose one of the following make-up options (must be completed in a timely manner or the absence remains on record):
 - **Attend a lower-level class** in the same genre.
 - **Watch an upper-level class or video** in that genre (with teacher approval), write corrections in bullet point format or an essay summarizing what they learned then, submit it to the teacher of the missed class.

- **Attend a Saturday morning Dance Essentials class** 1-hour class equals a 1-hour makeup.
- **Participation in NYCDA or RDA** can be used towards half of your excused absences.

PARTICIPATION IN A SOLO, DUO, TRIO and EMERGING CHOREOGRAPHY:

- To be eligible to perform in the Elective Dance Showcase Performance in a solo, duo, trio, and Emerging Choreographer piece, students must maintain an 85% - 90% attendance including on-time arrival, to enrolled classes.

RECOGNITION and REWARDS:

Performance Recognition

- Students with the best attendance and on-time arrival in each level/weekly hour amount will be announced and presented at the Year End Performances and celebrated publicly. For example, a dancer who takes 2 hours a week will be compared with other dancers that take 2 hours a week.

Exceptional Attendance T-Shirt

- All students who achieve above 85% attendance and on-time arrival for the school year will receive an exclusive, custom design T-shirt.

Top Attendance Hoodie

- The student(s) with the highest attendance percentage for the school year will receive a special hoodie in recognition of their outstanding commitment.

By prioritizing attendance and communication, our dancers learn the importance of personal responsibility and respect for their training. We thank you for helping uphold these standards and foster a strong, supportive studio community!